

Meeting Minutes – June 20, 2011

Prior to meeting, Board members and Jenise from Bell-Anderson inspected the pool deck area, and noted items remaining needed to complete pool opening.

Homeowners Forum –

- Homeowner from B bldg. requested that the grill in the pool area be included in the weekly cleaning list from Clean Sweep Inc.
- Homeowners made inquired about procedure for reporting other homeowners/renters in violation of Rules & Regs. Homeowners were referred to the Bell Anderson website. (Hillwood website is pending update.)

Call to Order – 7:01pm

Members Present – Tim, Doug, Joy, Marianna (Quorum established)

Approve Minutes of Previous Meeting – May’s meeting minutes reviewed and approved.

Treasurer’s Report – Financials reviewed. In order to complete transfer of reserve funds, Umpqua Bank has asked for a the written request to be hand delivered to the Kent Branch (they state that they have not received the request previously sent by mail). April financials approved unanimously.

Committee Reports –

Landscaping committee: Landscaping issues to be addressed in property manager’s report.

Parking committee: Committee to review parking list previously provided by CDC, and to draft a letter to homeowners requesting proof of parking space ownership, and registration of respective vehicles with management company. At the completion of which new windshield stickers and instruction for placement.

Property Manager’s Report/Old Business –

- Bid requested for and received for landscaping by Bluegrass. Grow it Green not compliant with requests from Bell Anderson. Board unanimously approved motion to switch to Bluegrass as soon as feasibly possible (1st of July indicated)
- Bid presented for Top Cut tree service. City of Des Moines requires permit for the wetland area; Bryce (arborist) from Thundering Oaks has been called to do a report for wetland trees only.
- Allied Waste has been notified of new management, and new dumpster provided on 6/17.
- Pool deck painted and sealed. Aqua Rec to complete vacuuming and cleaning. Opening slated for the 20th.

New Business –

- Board approved to allow Innovative Systems to complete work on I Bldg intercom system. (Jim Putnam fixed doors mentioned in prior meetings)
- Secretary to draft newsletter with items to include: Pool Rules, BBQ Grill usage rules, and reminder to Check Water Heater.

Board went into executive session

Adjournment – 8:00 pm