

Meeting Minutes – July 18, 2011

Homeowners Forum –

No homeowners present

Call to Order – 6:32 p.m.

Members Present – Tim, Doug, Joy, Marianna (Quorum established)

Approve Minutes of Previous Meeting – June's meeting minutes reviewed and approved. (Joy working on Hillwood Wordpress site, and will be posting previous minutes' once the glitches with Wordpress are resolved)

Treasurer's Report – June's financials reviewed. Umpqua Bank reserve transfer matter still pending.

President's Report-

- New dumpster in place- gates around dumpsters in front of A Bldg showing wear and tear.
- Old shed was removed from East side of clubhouse. Remaining shed being cleaned and organized.

Committee Reports –

Landscaping: Landscaping duties being undertaken by Bluegrass as of 7/7/11. (per Mgr's report.)

Parking committee: Bids needed for the sealing, re-striping and space numbering of parking lot. Matrix from CDC dated July of 2008 was converted into Excel spreadsheet, and under review. Further information needed from homeowners, to be addressed by sending out information questionnaires with proof of parking ownership to be requested.

Property Manager's Report/Old Business –

- Maintenance request for intercom system-discussed with Doug.
- Arborist report presented regarding removal of non-native trees from wetland area. Report sent to City of Des Moines, and Bell-Anderson is awaiting their response to proceed. Re-Bid to be requested from Top Cut, regarding removal per recommendation of Arborist report.
- HUD Requirement an increase in fidelity insurance. (Unanimous approval by board vote)
- Reviewed letter by Clean Sweep regarding power outage in halls.
- Allied Waste has been notified of new management, and new dumpster provided on 6/17.
- Pool Opened weekend of June 24th, with Kristin to resume monitoring ph and chlorine levels.
- Secretary newsletter drafting in progress

New Business –

- Three buildings reporting various intercom failures. (Board requested to get bids to replace systems throughout complex)
- Requesting bids for carpet cleaning in building entries and stairs.
- Scott from Aqua Rec showed Joy how to perform a 'Backwash' for the pool, thereby reducing risk for service calls.

Board went into executive session

Adjournment – 7:35 pm