

## **Meeting Minutes – April 18, 2011**

**Homeowners Forum** – Homeowner inquired regarding whom to contact regarding getting flowerpots from storage shed. Same homeowner also inquired regarding hardwood flooring restrictions, she is experiencing noise from upstairs neighbor (tenant) indicating hardwood flooring may have been installed.

### **Call to Order – 6:40pm**

**Members Present** – Tim, Doug, Joy, Marianna (Quorum established)

**Approve Minutes of Previous Meeting** – Meeting minutes reviewed, modification to two items listed, and approved as modified.

**Treasurer's Report** – March financials reviewed by Board. Motion by Doug to approve as presented, unanimous vote in favor.

### **Committee Reports –**

Landscaping committee: No committee report to be presented at this time.

Parking committee: Parking regulations and parking space assignment matrix provided to Board and committee by CDC. Parking issues to be handled on a case by case basis.

### **Property Manager's Report/Old Business –**

- 2010 Year end Audit and Tax is in process
- F202 Water leak into F102- No recent action on issue; Board requests that CDC contact affected owners to determine what, if any, further action is needed by the Assoc. Michael to follow up.
- Clean Sweep Inc., to liaise with Joy regarding accessing clubhouse for key copies.
- Fence Repair- NW Home Improvement bid is significantly lower than the Groove bid, but the NWHI Bid does not include the small portion of fence on the East side, which NW did not think needed replacing. CDC recommends that the NW bid be accepted. Board to review and discuss.
- Pool Compliance – Michael awaiting response from Aqua Quip regarding tamper proof skimmer covers.
- Board packet information to be re-entered by Michael.
- Account items collections being monitored.

### **New Business –**

- Realtors who illegally placed signs to be notified that signs must be taken down by 5:00 p.m. Friday 4-22-11, or they will be removed and disposed of by the HOA Board on Saturday 4-23-11.
- Documents for transition to new management company on 4-21-11.

### **Adjournment – 7:32 pm**