

Meeting Minutes –Nov 20, 2011

Homeowners Forum –

- No homeowners present

Call to Order – 6:30 p.m.

Members Present –Tim, Doug, Joy, Marianna (Quorum established)

Approve Minutes of Previous Meeting – October minutes reviewed and approved.

Treasurer's Report- Reviewed October's financials.

President's Report-No report for this meeting

Committee Reports –

Landscaping: Joy met with Art from the landscapers and reviewed areas of concern (i.e. rockery, shrubs needing replacement, etc.) Art to prepare a report and provide quote for board to review.

Parking committee: Parking being monitored, asking anyone who observes parking violations to contact Joy with vehicle information (for recordkeeping)

Property Manager's Report/Old Business –

- Discussed letters sent and received.
- Termination Letter sent to Orkin (60 day notification) Last day of service to be December 18th, 2011.
- AAA Pest Control Contract presented, approved and signed.
- Spigot Covers on order, due to arrive 11/22/11.
- Patton Const. to finish repairs on unit I-102 that was not previously completed as authorized by CAU claims adjuster.
- Fire Alarm system inspection completed. Patton to replace damaged fire extinguisher box.
- Washington Tree Service injected trees to prevent aphids.
- Fence behind Bldg G rebuilt and repainted by Patton Construction.
- Thundering Oaks awaiting for reply from Robert Ruth to schedule review tree removal from wetlands.
- Contract extension with Bell-Anderson to be sent prior to January.

New Business –

- 2012 Budget proposal reviewed and approved. Ratification meeting date 12-12-11.
- Board reviewed bid from Sonitrol regarding key card and security cameras for pool/clubhouse area. Board to review for next 30-60 days and make determination by January meeting.
- Joy to create basic newsletter for December and prepare for distribution.

Adjournment – 8:05 p.m.